



HPS RAPIDFIXERS LTD

Risk Management Policy

Approved by: Lee Hamilton

Job Role: Director

Signed: *Lee Hamilton*

Date:

This policy must be reviewed by the following date: Jul 5, 2027

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Risk Management

It is our aim to complete suitable and sufficient measures of Risk Management across our business. This includes a robust examination of what, in our work and environment, could cause harm to people. It enables us to determine whether we have taken enough precautions or should do more to prevent harm. It is an important step in protecting workers and our businesses, as well as complying with the law.

Risk assessments help us focus on the risks that really matter in our workplaces: the ones with the potential to cause harm. In many instances, straightforward measures can readily control risks. Our company is committed to managing risk in a structured, proactive and systematic way to protect our people, the environment, our clients, our financial stability and the quality of the work we deliver.

We recognise that the purpose of our Risk Management system is to identify significant hazards in order to ensure that risks are eliminated or reduced to the lowest reasonably practicable level (where more stringent duties are not enforced).

Our Risk Management system follows a cycle of identifying risk, assessing and evaluating, planning corrective actions to then monitoring and reviewing. It is our duty to assess risks that could affect the accuracy, durability or compliance of our work.

We identify risks through a combination of pre-construction planning, site surveys, design reviews, consultation with duty holders and task-specific risk and impact assessments. These assessments consider health and safety hazards, environmental aspects and impacts, quality risks, financial risks and operational constraints.

We ensure that materials, workmanship and installation methods meet the required standards and we monitor quality through inspections, testing and clear communication with other duty holders. Any defects or non-conformances are recorded, investigated and resolved promptly to prevent recurrence.

Any task or operation shall be subject to a risk assessment being undertaken before works commence. Where a foreseeable risk is identified, a member of the management team must ensure that a more formal risk assessment is undertaken, and the results of that assessment recorded.

We identify activities that may impact the environment and put controls in place to prevent pollution, minimise waste, reduce resource use and protect local communities. We comply with all relevant environmental legislation and work with clients and suppliers to promote sustainable practices wherever possible. We ensure that operatives within the business are given information, instruction and training on these risks so that they can work effectively within their role.

We also ensure impact assessments within other areas of compliance are carried out in line with our other company policies. This ensures that risks associated with topics such as modern slavery, anti-bribery, fairness and inclusion, data protection and more are assessed effectively throughout our works.

Risk and impact assessments are compiled by competent personnel and authorised by the Director or a competent member of the management team. We ensure that all applicable site-specific issues are incorporated into these assessments, including site size and access limitations, gradients, weather conditions, time constraints, noise

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restrictions, interfaces with other trades and any client-specific requirements. Where method statements are produced, the relevant risk and impact assessments are incorporated directly into them to ensure a coherent safe system of work

Our target is to:

- Identify significant hazards to health, safety and environmental
- Identify all persons at risk from the hazards identified;
- Ensure that controls are sufficient to reduce risks to acceptable levels;
- Maintain risk management procedures in line with our company policies to ensure that key areas of compliance are assessed and controlled
- Where necessary to ensure that risks are controlled adequately, action further controls;
- Review risk assessments periodically, if the task has changed, following an accident or incident or there is any reason to suspect that an assessment is no longer valid;
- Record an individual risk assessment for each young person (16 -18 years of age) employed;
- Record an individual risk assessment for an Expectant Mother. An initial assessment will be recorded when we are informed. This will be reviewed monthly throughout the pregnancy and any period while she is breastfeeding after return to work;
- Not allow any work to start, on a CDM project where we are the Principal Contractor until we have approved risk assessments for the work;
- Obtain and approve risk assessments from sub-contractors engaged in working on our behalf before allowing work to commence;
- Ensure environmental risks are suitably assessed and controlled in line with our EMS
- Ensure that any risks to the quality of our works are assessed and controlled in line with our QMS
- Obtain and approve risk assessments from contractors engaged in working on our premises before allowing work to commence.

Risk Assessments are communicated to all staff, contractors and affected persons completing the various tasks associated with the works.

Risk Assessments will be communicated by various means (Electronically,verbally and on display). During communication, managers are to ensure that the risk assessments are understood by everyone and should consider the different forms of communication required based on the individual.

Risk Assessments are made available for staff to access and review and are urged to raise any concerns with their direct manager or supervisor. These records are retained for a maximum of 5 years or for however long they remain relevant to the business. The assessments are routinely reviewed.

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